

CRISIS CLINIC INTERNSHIP OPENING - Washington Recovery Help Line

A Washington Recovery Help Line intern is responsible for providing crisis intervention and support in identifying appropriate resources and referrals to individuals who are struggling with issues related to chemical dependency, mental health, and problem gambling. The Recovery Help Line volunteer intern will answer calls, respond to emails, and be responsible for logging caller and referral data into the agency database.

QUALIFICATIONS AND EXPERIENCE NEEDED:

- Completion of core classes within the social sciences and/or addiction fields of study.
- CDPT preferred, or demonstration that one is currently working towards obtaining their CDPT.
- Ability to demonstrate basic interviewing and counseling skills.
- Experience in working with a group of peers, able to give/receive feedback and offer support.
- Excellent communication and interpersonal skills.
- Excellent MS Office and computer skills. Experience in using database software a plus.
- High level of attention to detail.

TRAINING AND PHONE SHIFTS: Interns must complete the Crisis Clinic's training program (63 hours) and then an additional 5 hours of specific resource/referral training with the Recovery Help Line Coordinator. Those fulfilling an internship or field placement may work up to 12 hours/per week, 6 hr maximum shift/per day. Shifts are available during the morning, afternoon, or early evening hours, Sunday through Saturday.

RECOVERY INTERN JOB DESCRIPTION:

- Provide information and referrals to incoming calls and e-mails statewide.
- Log caller data into agency database.
- Perform quality assurance surveys related to a variety of calls.
- Assist Coordinator in marketing projects.
- Attend community events that promote the Recovery Help Line.
- Research resources that are available and establish connections.
- Other mutually agreed upon tasks that facilitate ongoing learning related to current coursework and academic objectives.

IF INTERESTED: Send resume' and cover letter of interest to:

Robyn Smith, MSW, CDP NCACI
Recovery Help Line Coordinator
Crisis Clinic
9725 – 3rd Ave. NE, Ste 300
Seattle, WA 98115
or
rsmith@crisisclinic.org

Crisis Clinic is an Equal Opportunity Employer.